



COMPLIANCE TRAINING

Tel: 011 622 6223
Fax: 086 273 0651
info@brcs.co.za
www.brsc.co.za

Address: 141 Derby Road, Kensington
Postal Address: P.O. Box 75210,
Gardenview, 2047

BRC TERMS AND CONDITIONS

DELEGATE NUMBERS

Public Courses

BRC requires a minimum of 15 delegates to host a public course

In House Courses

BRC requires a minimum of 10 delegates to host a public course

CANCELLATION PROCEDURE

Cancellation and postponement requests are to be submitted in writing to info@brcs.co.za according to the terms below to avoid paying penalties.

Public Courses

Cancellation or postponement **7 or more working days** prior to the course start date: 0% fee will apply

Cancellation or postponement **6 – 2 working days** prior to the course start date: 50% fee will apply

Cancellation or postponement **within 24 hours** prior to the course start date: 100% fee will apply

Substitute delegates will be welcome at any time before the course start date with no fees applicable.

In House Courses

Cancellation or postponement **30 working days or more** prior to course start date: 0% fee will apply

Cancellation or postponement **29-15 working days** prior to course start date: 50% fee will apply

Cancellation or postponement **14 working days or less** prior to course start date: 100% fee will apply

Should it become necessary for BRC to cancel or postpone a course, due to circumstances out of our control, then mutually agreeable dates will be chosen to conduct the training. BRC will not be liable for any costs incurred by the client for such actions.

Absent Delegates

In the event that a delegate does not arrive for the course and no written cancellation has been received and confirmed, the full course fee will be payable.

Presenters

Should the need arise; BRC reserves the right to substitute the presenter.

Course Content

BRC is consistently developing our training material in line with regulatory bodies criteria and evolving best practice and therefore reserves the right to make changes to the advertised course content without prior notice.



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PRICE

Unless otherwise indicated written quotations remain firm for **30 days**. BRC reserves the right to vary its standard prices, and its products and services, which will be supplied at BRC's prices applicable at the time of delivery.

SETTLEMENT TERMS

Public Courses

Course fees for public courses must be **7 days** before the course start date. Payment is to be made by direct deposit or EFT at the time of booking or immediately on receipt of invoice.

In House Courses

A 50% deposit is required to secure an in house course date. Remainder of invoice is required on course completion.

Invoices will be issued on the day the training takes place once the signed attendance register has been received.

DISCLAIMER

Links to third party sites

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General

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